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| **FIRE ACTION NOTICE** |
| **Residents & Guests** |
| **IF YOU DISCOVER A FIRE*** Sound the alarm by activating a manual fire alarm call point
* Leave the building by the nearest available fire exit
* Go to the fire assembly point
* Call 112 or 999 to summon the fire brigade

**IF YOU HEAR THE FIRE ALARM*** Leave the building by the nearest available fire exit
* Go to the fire assembly point
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| **FOR YOUR OWN SAFETY*** Do not ignore the fire alarm
* Do not panic or run
* Do not stop to collect belongings
* Do not to use the lift
* Do not tackle the fire unless trained to do so
* Do not re-enter the building unless the all-clear is given
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| **FIRE ASSEMBLY POINT**Assemble in the car park at the front of the building. |